
LOANNEX ENCOMPASS TPOC

How to Impersonate a Seller in TPOC

Client Admin Guide

AUGUST 6, 2025

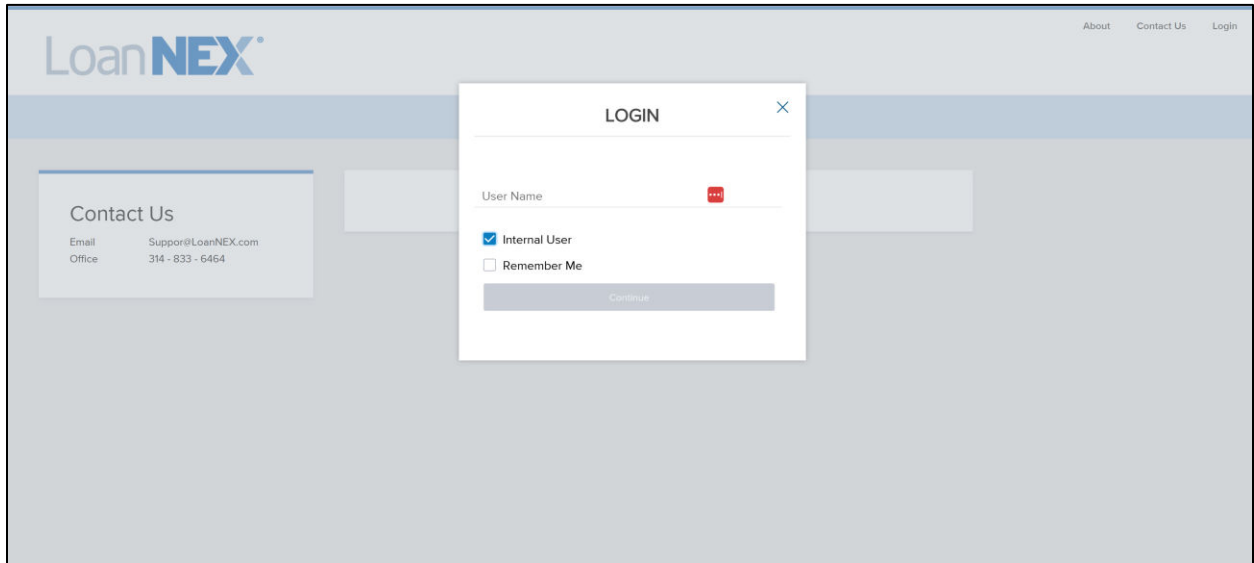
LoanNEX

16 North Central Avenue, Saint Louis, MO 63105

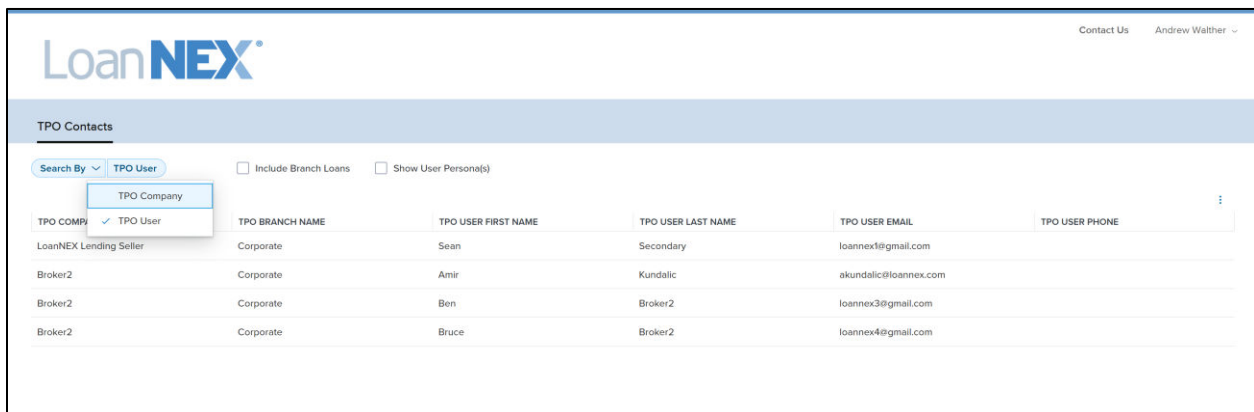
support@loanex.com



1. Login to TPOC with your Admin user credentials
 - a. Select **Internal User** checkbox



2. Under TPOC Contacts, click the **Search by** dropdown button and select **TPO User**.



3. Select the user you wish to impersonate.
4. You will now act as that End User and can select the appropriate loan and complete the pricing workflow needed.